

## Instruction Page Notice of Decision Form

**Important Note:** You must post your Notice of Decision (NOD) and submit the proposed regulation to the AG on the same day in order to have both the NOD and the final language of the proposed regulation post to the eRegulations website on the same day. The final language does not automatically post when the Notice of Decision is posted.

### LEGAL DISCLAIMER

Agencies are responsible for complying with all currently-effective CGS Chapter 54 and agency-specific statutes. This form and its accompanying instructions do not constitute legal advice. Please consult with your agency's legal counsel and your agency's Assistant Attorney General before using and submitting this form.

### Applicability

This form is only to be used for regulations first noticed **on and after March 23, 2015**. In lieu of using the form, agencies may draft a Notice of Decision on agency letterhead. See CGS Section 4-168(e) copied below for posting requirements.

Please delete this instruction page before publishing the Notice of Decision on the eRegulations System website.

**Failure to follow all steps below may result in rejection of your proposed regulation.**  
 Please contact the Secretary of the State's Office at 860-509-6009 if you need more information.

- (1) Prepare the final wording of the proposed regulation using the eRegulations System's ICM interface.
- (2) Contact your Assistant Attorney General to notify him/her that you intend to post a Notice of Decision on the eRegulations System and will be submitting the proposed regulation for review by the AG's office.
- (3) If comments were received on the proposed regulation, prepare the statements required by CGS 4-168(e)(2) and CGS 4-168(e)(3). These statements are commonly included in one document referred to as a "response to comments" document.
- (4) Save a copy of this form to your computer and then complete it.
- (5) Complete all **<text fields>** and drop-down fields in the form. Insure that a **<text field>** is completely highlighted before entering data into it. Tabbing between fields automatically highlights them as shown here: **<Insert Date>**
- (6) Complete the signature section of the form.
  - At the agency's discretion, an electronic signature may be used. An electronically-signed form may be saved as a Word or a PDF file.
  - If a pen on paper signature is used, the signed form must be scanned and saved as a PDF file.
- (7) Complete any form the Office of the Attorney General requires your agency to submit with the proposed regulation.
- (8) Post the Notice of Decision and submit the proposed regulation to the AG on the same day, as detailed below.**

The final wording of the proposed regulation will not be posted on the eRegulations System website until the regulation is submitted to the Attorney General. Therefore, NOD posting and submission to the AG should occur on the same day.

- (a) **On the day of posting**, upload the Notice of Decision and the Response to Comments document, if any, using the eRegulations System's ICM interface. Then post them to the eRegulations System website.
- (b) **On the same day**, submit the proposed regulation to the Attorney General's Office through the eRegulations System's ICM interface.

Please remember to delete this instruction page before posting the Notice of Decision on the eRegulations System website.

### From CGS Sec. 4-168, Revised to January 1, 2015

(e) After the close of the public comment period and prior to submission to the Attorney General, in accordance with section 4-169, the agency shall post on the eRegulations System a notice describing whether the agency has decided to move forward with the proposed regulation. The agency shall provide such notice electronically to all persons who have submitted oral or written comment on the proposed regulation and shall provide a paper copy of such notice to all persons who have submitted comments in a nonelectronic format. The agency shall also post on the eRegulations System: (1) The final wording of the proposed regulation; (2) a statement of the principal reasons in support of its intended action; and (3) a statement of the principal considerations in opposition to its intended action as urged in written or oral comments on the proposed regulation and its reasons for rejecting such considerations...

**IMPORTANT NOTICE FOR CONNECTICUT STATE AGENCIES**

This form should be used only for regulations first noticed *on and after March 23, 2015*.  
Please review the instruction page before completing and submitting this form.  
Please contact the Secretary of the State's Office at 860-509-6009 if you have any questions.

## Notice of Decision

In accordance with the provisions of Section 4-168(e) of the *Connecticut General Statutes*, the **The Office of the Chief Medical Examiner** hereby gives notice it has decided to move forward with a proposed regulation concerning **19a-403 revise and update the regulations pertaining to the Office of the Chief Medical Examiner by removing obsolete language and updating the fee schedule.**

Notice of Intent to adopt said regulation was posted to the eRegulations System website on **December 27, 2017**. The eRegulations System tracking number assigned to the proposed regulation is **PR2017-065**.

No comments on the proposed regulation were received orally or in writing. Therefore, no summary of comments and response will be posted to the eRegulations System website.

As required by Section 4-168(e) of the *Connecticut General Statutes*, the final proposed wording of the regulation shall be posted to the eRegulations System website as a separate document.

March 12, 2018

Lincoln D. Gordon  
Fiscal Administrative Manager 1

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(signature)