

Secretary of the State File Number

**6336**

Regulation of the  
**Department of Motor Vehicles**  
Concerning

**Electronic Applications for Registration or Certificate of Title**

Regulations adopted after July 1, 2013, become effective upon posting to the Connecticut eRegulations System, or at a later date if specified within the regulation.

Posted to the Connecticut eRegulations System on **April 12, 2021**

EFFECTIVE DATE

**April 12, 2021**

Approved by the Attorney General on

**January 20, 2021**

Approved by the Legislation Regulation Review Committee on

**March 23, 2021**

Electronic copy with agency head certification statement electronically submitted to and received by the Office of the Secretary of the State on

**April 5, 2021**

**IMPORTANT NOTICE FOR CONNECTICUT STATE AGENCIES**  
This form should be used only for regulations first noticed *on and after March 23, 2015.*

## Electronic Copy Certification Statement

*(Submitted in accordance with the provisions of section 4-172 of the Connecticut General Statutes)*

Regulation of the  
**Department of Motor Vehicles**  
Concerning  
**Electronic Applications for Registration or Certificate of Title**


Approved by the Legislative Regulation Review Committee: **March 23, 2021**

eRegulations System Tracking Number: **PR-2016-016**

**I hereby certify** that the electronic copy of the above-referenced regulation submitted herewith to the Secretary of the State is a true and accurate copy of the regulation approved in accordance with sections 4-169 and 4-170 of the *Connecticut General Statutes*.

**And I further certify** that in accordance with the approval of Legislative Regulation Review Committee, all required technical corrections, page substitutions and deletions, if any, have been incorporated into said regulation.

**In testimony whereof**, I have hereunto  
set my hand on <sup>April</sup>~~March~~ **5**, 2021.

  
Sibongile Magubane  
Commissioner  
Department of Motor Vehicles

**State of Connecticut  
Regulation of  
Department of Motor Vehicles  
Concerning  
Electronic Applications for Registration or Certificate of Title**

Section 1. The Regulations of Connecticut State Agencies are amended by adding sections 14-15d-1 to 14-15d-4, inclusive, as follows:

**(NEW) Sec. 14-15d-1. Definitions**

As used in this section and sections 14-15d-2 to 14-15d-4, inclusive, of the Regulations of Connecticut State Agencies:

- (1) “Commissioner” means the Commissioner of Motor Vehicles;
- (2) “Department” means the Department of Motor Vehicles;
- (3) “Electronic filing” means the submission of an application for a certificate of registration or title through a secure online system approved by the commissioner;
- (4) “Plate” means the registration number plate that contains letters, numbers or a combination thereof, that is issued by the department in connection with the registration of a motor vehicle; and
- (5) “Registration and title company” means a person, firm or corporation that is engaged in the business of filing with the commissioner, on behalf of its customers, applications for certificates of registration or title for motor vehicles.

**(NEW) Sec. 14-15d-2. Determination of ability to submit applications electronically**

The commissioner may permit or require a registration and title company to file electronically the registration and title applications that such company submits to the department. In making the determination, the commissioner shall consider factors related to such company’s business including, but not limited to, its financial status, the volume of its transactions with the department and the length of time such company has engaged in its business. The commissioner may consider information regarding such company that is on file with the Better Business Bureau or other consumer organization, or that is contained in the records of other government agencies.

**(NEW) Sec. 14-15d-3. Compliance with agency procedures**

(a) Each registration and title company that is deemed to be qualified by the commissioner and is permitted or required to file electronically in accordance with section 14-15d-2 of the Regulations of Connecticut State Agencies shall comply with all procedures established by the commissioner (1) for the submission of applications for certificates of registration and title, and all required documents to support such applications, through the approved online system; (2) for procuring and accounting for plates that the department assigns in connection with such company’s business; and (3) for remitting through the online system the registration and title fees associated with each application.

(b) Each registration and title company that is deemed to be qualified by the commissioner and is permitted or required to file electronically in accordance with section 14-15d-2 of the Regulations of Connecticut State Agencies shall be responsible for all plates assigned to such company by the department. The registration and title company shall provide a surety bond in the amount of twenty thousand dollars to be held by the commissioner as security for any monetary loss suffered by the department as a result of the loss, destruction or misuse of plates assigned to such company.

(c) Each registration and title company that is deemed to be qualified by the commissioner and is permitted or required to file electronically in accordance with section 14-15d-2 of the Regulations of Connecticut State Agencies shall remit, not later than ten days after the date of each transaction, all required documents and fees associated with such registration and title transaction. The registration and title company shall provide a surety bond to the commissioner in the amount of five thousand dollars conditioned upon the performance by such company of its duties in connection with the issuance of certificates of title and registration. The commissioner shall hold such bond to satisfy any monetary loss suffered by the department due to such company's failure to remit registration or title fees.

**(NEW) Sec. 14-15d-4. Suspension or termination of online filing**

The commissioner may suspend or terminate a registration and title company's ability to electronically file applications for certificates of registration or title immediately upon learning of such company's failure to comply with (1) any provision of law regarding the conduct of its business or the electronic filing of such applications, (2) the submission of required documents or fees or (3) any procedure established by the commissioner for the use of the online system. Such company shall not be entitled to a hearing under the provisions of chapter 54 of the Connecticut General Statutes to contest the suspension or termination of its ability to electronically file such certificates, and it may continue to transact its business at a branch office of the department.

**Statement of Purpose**

The proposed regulation establishes the procedures for registration and title companies to file applications electronically with the Department of Motor Vehicles on behalf of their customers. This authorizes the Commissioner of Motor Vehicles to determine which businesses are qualified to file online applications and to require that those businesses post separate bonds to cover the loss or destruction of plates and unremitted title and registration fees. The regulations also specify the conditions under which the Commissioner may suspend or terminate access to online filing.

**IMPORTANT NOTICE FOR CONNECTICUT STATE AGENCIES**

This form is to be used for proposed permanent and technical amendment regulations only and must be completed in full.

**AGENCY CERTIFICATION**

**Department of Motor Vehicles**

Proposed Regulation Concerning

**Electronic Applications for Registration or Certificate of Title**

eRegulations System Tracking Number PR2020-016

**I hereby certify the following:**

(1) The above-referenced **regulation** is proposed pursuant to the following statutory authority or authorities: **14-15d**

*For technical amendment regulations proposed without a comment period, complete #2 below, then skip to #8.*

(2) As permitted by Section 4-168(h) of the *Connecticut General Statutes*, the agency elected to proceed without prior notice or hearing and posted the text of the proposed technical amendment regulation on eRegulations System website on **<<select and enter the date of posting>>**.

*For all other non-emergency proposed regulations, complete #3 - #7 below, then complete #8)*

(3) The agency posted notice of intent with a specified comment period of not less than 30 days to the eRegulations System website on **November 6, 2020**.

(4) (Complete one) ☒ No public hearing held or was required to be held. **OR** ☐ One or more public hearings were held on: **<<select and enter dates>>**.

(5) The agency posted notice of decision to move forward with the proposed regulation to the eRegulations System website on **December 15, 2020**.

(6) (Complete one) ☒ No comments were received. **OR** ☐ Comments were received and the agency posted the statements specified in subdivisions (1) and (2) of CGS Section 4-168(e) to the eRegulations System website on **<<select and enter date>>**.

(7) The final wording of the proposed regulation was posted to the eRegulations System website on **December 15, 2020**.

(8) Subsequent to approval for legal sufficiency by the Attorney General and approval by the Legislative Regulation Review Committee, **the final regulation shall be effective**

(Check one and complete as applicable)

☒ When posted to the eRegulations System website by the Secretary of the State.

**OR** ☐ On \_\_\_\_\_

(Date must be a specific calendar date not less than 11 days after submission to the Secretary of the State)



Commissioner

12/ 15 /2020

**SIGNED**

(Head of Board, Agency or Commission,  
or duly authorized deputy)

**OFFICIAL TITLE**

**DATE**

# OFFICE OF THE ATTORNEY GENERAL REGULATION CERTIFICATION

**Agency:** Connecticut Department of Motor Vehicles

***REGULATION NUMBER PR2020-016***

**This Regulation is hereby APPROVED by the Attorney General as to legal sufficiency in accordance with Connecticut General Statutes Section 4-169.**

**DATE:** January 20, 2021

**Signed:** Joseph Rubin, Asst. Dep. A.G.  Digitally signed by Joseph Rubin, Asst. Dep. A.G.  
Date: 2021.01.20 17:13:22 -05'00'  
***Joseph Rubin, Assistant Deputy Attorney General  
Duly Authorized***

# The Connecticut General Assembly

## Legislative Regulation Review Committee

Senator James Maroney  
Senate Chair



Representative Nicole Klarides-Ditria  
House Chair

### Official Record of Committee Action

March 23, 2021

Agency: Department of Motor Vehicles  
Description: Electronic Applications for Registration or Certificate of Title  
LRRC Regulation Number: 2021-003  
eRegulation Tracking Number: PR2020-016

The above-referenced regulation has been

### Approved with Technical Corrections

by the Legislative Regulation Review Committee in accordance  
with CGS Section 4-170.

Kirstin L. Breiner  
Committee Administrator





State of Connecticut  
Office of the Secretary of the State

**Confirmation of Electronic Submission**

Re: Regulation of the Department of Motor Vehicles concerning Electronic  
Applications for Registration or Certificate of Title  
eRegulations System Tracking Number PR2020-016  
Legislative Regulation Review Committee Docket Number 2021-003

The above-referenced regulation was electronically submitted to the Office of the Secretary of the State in accordance with Connecticut General Statutes Section 4-172 on April 5, 2021.

Said regulation is assigned Secretary of the State File Number 6336.

The effective date of this regulation is April 12, 2021.

A handwritten signature in black ink, reading "Denise W. Merrill".

Denise W. Merrill  
Secretary of the State  
April 12, 2021

By:

/s/ Kristin M. Karr

Kristin M. Karr  
Administrative Law  
Information Systems Manager