

Secretary of the State File Number

**6317**

Regulation of the  
**Board of Pardons and Paroles**  
Concerning

**Petition for Regulation**

Regulations adopted after July 1, 2013, become effective upon posting to the Connecticut eRegulations System, or at a later date if specified within the regulation.

Posted to the Connecticut eRegulations System on **May 21, 2020**

EFFECTIVE DATE

**May 21, 2020**

Approved by the Attorney General on

**February 14, 2020**

Deemed Approved pursuant to CGS Section 4-170(c) by the Legislation Regulation

Review Committee on

**May 7, 2020**

Electronic copy with agency head certification statement electronically submitted to and received by the Office of the Secretary of the State on

**May 12, 2020**

Form ICM-ECOPY (NEW 6/2015)  
State of Connecticut  
Secretary of the State



**IMPORTANT NOTICE FOR CONNECTICUT STATE AGENCIES**

This form should be used only for regulations first noticed on and after March 23, 2015.

## Electronic Copy Certification Statement

*(Submitted in accordance with the provisions of section 4-172 of the Connecticut General Statutes)*

Regulation of the  
**Board of Pardons and Paroles**  
Concerning  
**Petition for regulation**

Approved by the Legislative Regulation Review Committee: **May 7, 2020**

eRegulations System Tracking Number: **PR2019-024**

**I hereby certify** that the electronic copy of the above-referenced regulation submitted herewith to the Secretary of the State is a true and accurate copy of the regulation approved in accordance with sections 4-169 and 4-170 of the *Connecticut General Statutes*.

**And I further certify** that in accordance with the approval of Legislative Regulation Review Committee, all required technical corrections, page substitutions and deletions, if any, have been incorporated into said regulation.

**In testimony whereof**, I have hereunto  
set my hand on **May 12, 2020**.

A handwritten signature in blue ink, appearing to read "Leland J. Moore", written over a horizontal line.

Leland J. Moore  
Legislative and Administrative Advisor  
Board of Pardons and Paroles

State of Connecticut  
Regulation of  
**Board of Pardons and Paroles**  
Concerning  
**Petition for regulation**

Sec. 1. The Regulations of Connecticut State Agencies are amended by adding section 54-124a-11 as follows:

**(NEW) Sec. 54-124a-11. Petition for regulation.**

(a) **Who may file.** Any interested person may petition the Board of Pardons and Paroles to adopt, amend, or repeal a regulation of said Board.

(b) **Form of petition for regulation.** Petitions shall be addressed to the Board of Pardons and Paroles and sent by certified mail to its principal office. The petition shall:

- (1) Be in writing, signed, and dated by the petitioner;
- (2) Include the name and address of the petitioner and the name and address of the petitioner's attorney, if applicable;
- (3) Identify any regulation which the petitioner would like adopted, amended, or repealed;
- (4) State clearly and concisely the language of the proposed regulation, amendment, or repeal; and
- (5) Include any supporting data, facts, and arguments in support of the position of the petitioner with such legal citation as may be appropriate.

(c) **Decision on petition.** Not more than thirty (30) days after submission of a petition, the Board of Pardons and Paroles shall:

- (1) Initiate regulation-making proceedings; or
- (2) Give the petitioner notice in writing, stating the reasons for denial.

R-39 Rev. 02/2012

### **Statement of Purpose**

The purpose of this Regulation is to prescribe the form for petitions for regulation and the procedure for their submission, consideration, and disposition in accordance with section 4-174 of the Connecticut General Statutes.

**IMPORTANT NOTICE FOR CONNECTICUT STATE AGENCIES**

This form is to be used for proposed permanent and technical amendment regulations only and must be completed in full.

**AGENCY CERTIFICATION**

**Board of Pardons and Paroles**

Proposed Regulation Concerning

**Petition for regulation**

eRegulations System Tracking Number **PR2019-024**

**I hereby certify the following:**

(1) The above-referenced **regulation** is proposed pursuant to the following statutory authority or authorities: **CGS § 4-174**

*For technical amendment regulations proposed without a comment period, complete #2 below, then skip to #8.*

(2) As permitted by Section 4-168(h) of the *Connecticut General Statutes*, the agency elected to proceed without prior notice or hearing and posted the text of the proposed technical amendment regulation on eRegulations System website on **N/A**.

*For all other non-emergency proposed regulations, complete #3 - #7 below, then complete #8)*

(3) The agency posted notice of intent with a specified comment period of not less than 30 days to the eRegulations System website on **October 28, 2019**.

(4) *(Complete one)* ☒ No public hearing held or was required to be held. **OR** ☐ One or more public hearings were held on: **N/A**.

(5) The agency posted notice of decision to move forward with the proposed regulation to the eRegulations System website on **December 4, 2019**.

(6) *(Complete one)* ☒ No comments were received. **OR** ☐ Comments were received and the agency posted the statements specified in subdivisions (1) and (2) of CGS Section 4-168(e) to the eRegulations System website on **N/A**.

(7) The final wording of the proposed regulation was posted to the eRegulations System website on **December 4, 2019**.

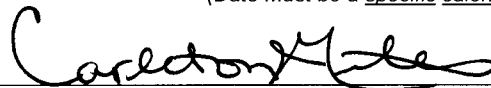
(8) Subsequent to approval for legal sufficiency by the Attorney General and approval by the Legislative Regulation Review Committee, **the final regulation shall be effective**

*(Check one and complete as applicable)*

☒ When posted to the eRegulations System website by the Secretary of the State.

**OR** ☐ On \_\_\_\_\_

*(Date must be a specific calendar date not less than 11 days after submission to the Secretary of the State)*



SIGNED

*(Head of Board, Agency or Commission,  
or duly authorized deputy)*

Chairperson  
OFFICIAL TITLE

12/4/2019  
DATE

# OFFICE OF THE ATTORNEY GENERAL REGULATION CERTIFICATION

**Agency** Board of Pardons and Paroles, State of CT

**REGULATION NUMBER** PR2019-024

**This Regulation is hereby APPROVED by the Attorney General as to legal sufficiency in accordance with Connecticut General Statutes Section 4-169.**

**DATE:**

**Signed:**

*Joseph Rubin, Assistant Deputy Attorney General*  
*Duly Authorized*

# The Connecticut General Assembly

## Legislative Regulation Review Committee

Senator Craig Miner  
Senate Chair



Representative Susan Johnson  
House Chair

### Official Record of Committee Action

May 7, 2020

Agency: Board of Pardons and Paroles  
Description: Petition for Regulation  
LRRC Regulation Number: 2020-004  
eRegulation Tracking Number: PR2019-024

The above-referenced regulation has been

### **Deemed Approved pursuant to CGS Section 4-170(c)**

by the Legislative Regulation Review Committee in accordance  
with CGS Section 4-170.

Kirstin L. Breiner  
Committee Administrator



State of Connecticut  
Office of the Secretary of the State

**Confirmation of Electronic Submission**

Re: Regulation of the Board of Pardons and Paroles concerning Petition for  
Regulation  
eRegulations System Tracking Number PR2019-024  
Legislative Regulation Review Committee Docket Number 2020-004

The above-referenced regulation was electronically submitted to the Office of the Secretary of the State in accordance with Connecticut General Statutes Section 4-172 on May 12, 2020.

Said regulation is assigned Secretary of the State File Number 6317.

The effective date of this regulation is May 21, 2020.

A handwritten signature in black ink, reading "Denise W. Merrill".

Denise W. Merrill  
Secretary of the State  
May 21, 2020

By:

/s/ Kristin M. Karr

Kristin M. Karr  
Administrative Law  
Information Systems Manager