

**State of Connecticut
Regulation of
Department of Consumer Protection
Concerning
Architects Continuing Education and Emeritus Status**

Section 1. Sections 20-289-1a, 20-289-6a and 20-289-8a of the Regulations of Connecticut State Agencies are amended to read as follows:

Sec. 20-289-1a. Definitions

Unless otherwise expressly stated, the following terms have, for the purposes of sections 20-289-1a to 20-289-12a, inclusive, of the Regulations of Connecticut State Agencies, the meanings indicated in this section:

- (1) “Applicant” means a person who has the qualifications for admission to examinations and who has filed with the department an application for licensure accompanied by the examination fee;
- (2) “A.R.E.” means the Architect Registration Examination as prepared by N.C.A.R.B.;
- (3) [“board”] “Board” means Connecticut Architectural Licensing Board;
- (4) [“commissioner”] “Commissioner” means the Commissioner of Consumer Protection or said Commissioner’s authorized designee;
- (5) [“construction”] “Construction” means any new construction, enlargement or alteration of any building or project;
- (6) [“department”] “Department” means the Department of Consumer Protection;
- (7) [“licensed architect”] “Licensed architect” means a person duly licensed as an architect by the board to engage in the practice of architecture;
- (8) “N.A.A.B.” means the National Architectural Accrediting Board;
- (9) “N.C.A.R.B.” means the National Council of Architectural Registration Boards;
- (10) “N.E.C.A.R.B.” means the New England Council of Architectural Registration Boards;
- (11) [“plans”] “Plans” means any drawings or graphic representations or any combination of drawings or graphic representations, or reproduction thereof, prepared for the purpose of illustrating proposed or intended designs for the construction; [and]
- (12) [“specifications”] “Specifications” means detailed statements of particulars for construction;
- (13) “C.E.” means continuing education;
- (14) “C.E.H.” means continuing education hours, C.E.H. is one continuous instructional hour (50 to 60 minutes) spent in educational activities intended to increase or update the architect’s knowledge and competence in health, safety, and welfare Subjects; and
- (15) “H.S.W.S.” means health, safety and welfare subjects related to the practice of architecture that are within the following subject areas:
 - (A) Practice management. This category focuses on areas related to the management of architectural practice and the details of running a business;
 - (B) Project management. This category focuses on areas related to the management of architectural projects through completion;
 - (C) Programming and analysis. This category focuses on areas related to the evaluation of project requirements, constraints and opportunities;
 - (D) Project planning and design. This category focuses on areas related to the preliminary design of sites and buildings;

(E) Project development and documentation. This category focuses on areas related to the integration and documentation of building systems, material selection, and material assemblies into a project; and

(F) Construction and evaluation. This category focuses on areas related to construction contract administration and post-occupancy evaluation of projects.

Sec. 20-289-6a. License procedures and continuing education requirements

(a) **License issuance.** A license shall be issued to an applicant who:

(1) successfully passes the A.R.E.[:] and completes the N.C.A.R.B. Architectural Experience Program training requirements; or

(2) [completes the N.C.A.R.B. Architectural Experience Program training requirements.] provides evidence of a certificate of registration issued by N.C.A.R.B.; or

(3) provides evidence that the applicant has been registered in another jurisdiction having registration requirements substantially equal to the licensure requirements of this state for a period of no less than ten years and attests that such applicant has been employed as an architect for an aggregate period of no less than ten years.

[(b)] [After initial licensure, entries shall be made in the licensee's file, including the license number and date of initial license.

[(c)] A license shall be issued to each licensee upon initial licensing and shall include the individual's license number. An individual's license and right to practice shall commence upon the issuance of said license and license number, and, unless suspended, revoked, cancelled or lapsed, shall remain in effect.

☐ A license shall be issued to all licensees annually.]

(b) **C.E. requirements.** In addition to all other requirements for license renewal, an architect must complete a minimum of twelve (12) C.E.H. each calendar year or be exempt from these C.E. requirements as provided in subsection (e) of this section. Failure to comply with these requirements may result in an enforcement action pursuant to section 20-294 of the Connecticut General Statutes.

(c) **C.E.H. requirements.** Twelve (12) C.E.H. must be completed in H.S.W.S. Excess C.E.H. may not be credited to a future calendar year. C.E.H. shall be certified by the American Institute of Architects, N.C.A.R.B., or the Connecticut Office of Data and Education Management.

(d) **Reporting and record keeping.** An architect shall maintain a record of their C.E.H. for six (6) years from the date the C.E.H. was earned. Upon request by the board or department an architect shall be required to submit evidence sufficient to the board or department that the architect has completed the required C.E.H. An architect's C.E.H. may be audited by the board or department for verification of compliance with these requirements. If the board or department finds, after proper notice and hearing, that the architect failed to comply with these requirements or falsified documentation of required C.E.H., the architect may be subject to enforcement action pursuant to section 20-294 of the Connecticut General Statutes.

(e) **Exemptions.** For reason of health, military service, or other individual hardship, the board may, in its discretion, excuse an architect from C.E. requirements if the architect otherwise meets all renewal requirements. In such case that an exemption of an architect from C.E. requirements is made by the board, the board's written decision shall be final and not appealable to the department. An architect who has been granted emeritus status by the board or department shall not be subject to C.E. requirements.

Sec. 20-289-8a. Lapsed license

(a) A license is deemed lapsed if the holder thereof has failed to pay the renewal fee as prescribed by statute. The holder of a lapsed license shall not again practice architecture in this state until the license holder has paid the renewal fee for each lapsed year and a penalty of twenty-five dollars for each lapsed year or fraction thereof after the first sixty (60) days following the date on which the license became lapsed and provided such payment is made within three years of the date on which the license lapsed. If more than three (3) years have elapsed from the date on which a license lapsed, the holder shall not again practice architecture in this state until an application for licensing, accompanied by the fee for a license and the renewal fees for each lapsed year, up to a maximum of ten (10) years, has been submitted to the department and the holder of the lapsed license meets the qualifications set forth in subsection (b) of this section. In such a case, the department shall issue a new license number to the applicant.

(b) Notwithstanding the provisions of Section 20-289-3a, an applicant whose license has lapsed for a period of three years or more shall be allowed to be licensed if the applicant meets the requirements, which may include an examination requirement, established by the department, upon advisement from the board to ensure that a lapsed licensee possesses sufficient credentials in the areas of education, experience and training.

(c) A certificate of authorization for the practice of architecture shall be deemed lapsed if the corporate holder thereof has failed to pay the renewal fee as prescribed by statute. The corporate holder of a lapsed certificate of authorization shall not again practice architecture in this state until the renewal fee has been paid for each lapsed year or fraction thereof after the first sixty (60) days following the date on which the certificate of authorization lapsed and provided such payment is made within three (3) years of the date on which the certificate of authorization lapsed. If more than three years have elapsed from the date on which the certificate of authorization lapsed, the corporate holder shall not again practice architecture in this state until application for certificate of authorization, accompanied by the fee, has been submitted to and approved by the department. Upon such approval, the corporate holder shall be issued a new registration number.

(d) If an architect whose license has lapsed wishes to return to the active practice of architecture, he or she may do so by submitting a current renewal application form, the renewal fee, and documentation of completing the C.E.H. for the lesser of the accumulated C.E. requirements or thirty-six (36) C.E.H.

Sec. 2. The Regulations of Connecticut State Agencies are amended by adding section 20-289-13a as follows:

(NEW) Sec. 20-289-13a Emeritus status.

(a) An architect whose license is in good standing may apply for architect emeritus status if he or she is retired from the active practice of architecture. "Retired" means the architect no longer engages in the active practice of architecture as defined in Connecticut General Statutes 20-288(3), and the applicant either: 1. has been licensed for at least ten (10) years in Connecticut, or 2. is sixty five (65) years of age or older.

(b) An architect who can provide, to the board or department's satisfaction, documentation that he or she is physically or mentally unable to participate in the active practice of architecture may also apply for architect emeritus status.

(c) Upon application to the department, if all requirements are met, the architect shall be granted architect emeritus status.

(d) An individual granted architect emeritus status may use the title “Architect Emeritus” or “Emeritus Architect” on any letter, title, sign, card or device.

(e) If an emeritus architect wishes to return to the active practice of architecture, he or she may do so by submitting a current renewal application form, the renewal fee, and documentation of completing the C.E.H. for the lesser of the accumulated C.E. requirements since being granted architect emeritus status or thirty-six (36) C.E.H. The required C.E.H. shall be completed within the three (3) years prior to applying for active practice of architecture.

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Statement of Purpose

This proposed regulation incorporates the statutory changes required by 2019 Public Act No. 177, Sections 13 through 16, inclusive.

The regulation implements continuing education requirements for architects. It specifically lists the subject areas which are relevant to the current practice of architecture, sets forth the required hours of instruction, and creates the associated administrative details (within existing sections 20-289-1a; 20-289-6a; 20-289-8a).

This regulation also implements the new “emeritus” category of licensure (within new section 20-289-13a) created pursuant to Section 16 of the Public Act, which carries an annual fee of \$10.00.