

**State of Connecticut
Regulation of
Department of Consumer Protection
Concerning
Home Improvement Contract Salesmen**

Section 1. Sections 20-430-2 and 20-430-3 of the Regulations of Connecticut State Agencies are amended to read as follows:

Sec. 20-430-2. Application for certificate of registration as home improvement contract salesman

Any individual seeking a certificate of registration as a home improvement contract salesman shall apply to the [commissioner of consumer protection] Commissioner of Consumer Protection on a form [provided] prescribed by said [commissioner] Commissioner. Such application shall include, but not be limited to:

- (a) Applicant's name;
- (b) Applicant's date of birth;
- (c) Applicant's social security number;
- (d) Applicant's residence address;
- (e) Applicant's business address;
- (f) Any trade name used by the applicant;
- (g) A listing of the names and business addresses of all home improvement contractors on behalf of whom the applicant will solicit home improvement contracts;
- (h) A certification [signed] by each home improvement contractor listed pursuant to subsection (g) of this section that the applicant is authorized to solicit home improvement contracts on behalf of said home improvement contractor and that said contractor is duly registered; and
- (i) The applicant's signature[, and the date of said signature[, and said applicant's signature verified under oath].

Sec. 20-430-3. Notification of change of address or name

Each registrant shall notify the [commissioner of consumer protection] Commissioner of Consumer Protection of any change of residence or business address within thirty (30) days of such change. If any registrant is registered as or in association with any home improvement contractor, that registrant shall notify the [commissioner of consumer protection] Commissioner of Consumer Protection of any change of the contact information or trade name of the home improvement contractor within thirty (30) days of such change.

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Statement of Purpose

This regulation removes the notarization requirement for home improvement contract salesmen applications in order to streamline the online application process. It also adds a reporting requirement if the contact information of a registrant changes. Technical edits are also made to the existing language.