

Sec. 13a-165-6. Application review

(a) The OCC will review the application for completeness and shall evaluate and verify the information submitted in the application, including supplemental data and documentation. The verification process may include personal interviews with the owner(s) or principals in the business and with employees and business associates, and may also include on-site visits.

(b) Within sixty (60) days after receipt of the completed application, the OCC shall make a written recommendation to the Department of Transportation's DBE Certification Panel and shall set forth the reasons for its recommendation as to whether the applicant should or should not be certified.

(c) The OCC shall give written notification to the applicant of its recommendation, the reasons for its recommendation, and the time, date and place when the Certification Panel will meet to consider the application. This notification shall be sent to the applicant by registered or certified mail, postage prepaid, at least ten (10) days prior to the scheduled meeting.

(Effective January 4, 1990)