

**Sec. 10-295-9. Reporting requirements**

(a) LEAs that hire or contract with their own TVI shall furnish the agency with the following information within 30 days:

- (1) all changes in students' addresses or visual status;
- (2) changes in the location of equipment lent by the agency;

(b) LEAs that hire or contract with their own TVI shall furnish the agency with the following information no later than the last business day of May of the school year:

- (1) an annual report on the educational progress and placement of each student on forms provided by the agency;
- (2) minutes of each student's Planning and Placement Team (PPT) meetings;
- (3) each student's applicable Education Plan;
- (4) an annual Learning Media Assessment for any child who is legally blind or visually impaired who is not receiving instruction in Braille, regardless of age or presence of additional disabilities;
- (5) an annual Reading Rate Assessment for every child who is seven years-old or older who is identified by the TVI as a reader of print, Braille or auditory formats;
- (6) a summary and narrative of transition school-to-work activities offered to each student age 14 or older and the outcomes achieved or, if applicable, an explanation for why no such services were offered;
- (7) a narrative summary of the expanded core curricula and extracurricular activities provided to the student or, if applicable, an explanation for why no such services were offered.

(Effective October 25, 1989; Amended May 9, 2011)