

Sec. 17a-126-23. The subsidy hearing decision

(a) The hearing officer shall be responsible for preparing the memorandum of decision which shall be mailed within thirty (30) calendar days of the hearing to:

- (1) parties;
- (2) attorneys;
- (3) guardian ad litem;
- (4) director of children's protective and family services;
- (5) regional office administration and casework staff; and
- (6) hearings unit file.

(b) The standard of review in an administrative hearing is a preponderance of the evidence. The Department shall have the burden of proof.

(c) The memorandum of decision shall contain:

- (1) the names of the persons present;
- (2) the provisions of law, regulation and policy applicable to the case;
- (3) evidence relied on in making the decision;
- (4) findings of fact; and
- (5) a statement of the reasoning on which the decision is based.

(Adopted effective September 1, 1998)