

**Sec. 31-374-12. Petitions for recordkeeping exceptions**

**(a) Submission of petition.**

An employer may submit a petition to the commissioner to maintain records in a different manner than required by sections 31-374-1 through 31-374-3, inclusive, of the Regulations of Connecticut State Agencies. If an employer submits such a petition to the commissioner, the employer shall simultaneously provide to the affected employees and their authorized representatives a copy and summary of the petition. The employer shall inform the affected employees and their authorized representatives of their right to comment to the commissioner pursuant to subsection (b) of this section and shall provide to the affected employees and their authorized representatives a copy of section 31-374-12 of the Regulations of Connecticut State Agencies. The receipt by the employees and their authorized representatives of such information shall constitute notice for the purposes of subsection (b) of this section. The employer shall post the petition and summary in each affected place of employment in the manner required by section 31-371-2 of the Regulations of Connecticut State Agencies.

**(b) Opportunity for comment.** Affected employees or their authorized representatives may submit written data, views, or arguments concerning the petition to the commissioner not later than ten business days following the receipt of notice pursuant to subsection (a) of this section.

**(c) Contents of petition.** A petition filed pursuant to subsection (a) of this section shall include:

- (1) the name and address of the employer;
- (2) the address of the place or places of employment affected by the petition;
- (3) The reason for the petition;
- (4) A description of the recordkeeping procedures requested by the employer which description demonstrates that such procedures will result in the collection of the same information required under section 31-374-1 to 31-374-3, inclusive, of the Regulations of Connecticut State Agencies, will achieve the purposes of chapter 571 of the Connecticut General Statutes, and will not interfere with the administration of said chapter 571 of the Connecticut General Statutes;
- (5) Proof that the employer has met all the requirements of subsection (a) of this section.

(Effective October 5, 1979; Amended December 27, 2001)