

**Sec. 27-102(d)-203. Reporting and investigating alleged violations**

(a) Any veteran, visitor, or departmental staff members, who have a reasonable belief that a violation occurred or may have occurred, may report said violation to Safety and Security personnel, the Administrator, the Director, or any other departmental personnel.

(1) Any person, other than Security from the Department of Safety and Security may make an allegation or report anonymously.

(2) The lack of knowledge as to the informer's or reporter's identity shall be a factor considered in the investigation.

(3) If the informant's or reporter's identity is known and that person requests anonymity, the request shall be honored to the extent permitted by federal and state law.

(b) Safety and Security personnel shall investigate and prepare a written report on each alleged violation, unless said allegations cannot be substantiated after a preliminary investigation.

(Effective January 19, 1996)