

**Sec. 10a-22k-2. Definitions**

(a) “Applicant” means a person, board, association, partnership, corporation or other entity applying for authorization to operate a school or provide occupational instruction qualifying an individual for employment.

(b) “Board” means the State Board of Governors of Higher Education.

(c) “Branch or extension” means a subdivision of a school located at a different facility and geographical site from the school, but does not include an additional classroom site. Such “branch or extension” shall include, but is not necessarily limited to, such characteristics as:

(1) offering one or more complete programs leading to a diploma or certificate; (2) operating under the school’s certificate of authorization; (3) the ability to meet the same conditions of authorization as the school; and (4) responsibility for the administrative control and academic affairs at the site. The commissioner or his designee shall determine whether a site is a “branch or extension” or an additional classroom site.

(d) “Certification” means the formal action of the commissioner authorizing a program of occupational instruction.

(e) “Commissioner” means the commissioner of higher education.

(f) “Condition of Authorization” means the statutory and regulatory requirements that an applicant or approved school must be in compliance with in order to be authorized or continue to be authorized by the commissioner.

(g) “Course” means a component of a program in a particular subject area.

(h) “Days” means calendar days except where otherwise expressed.

(i) “Enrollment Agreement” means a written contract between the school and student which states the terms and conditions of a student’s enrollment in the school and the obligations of the school to an enrolled student.

(j) “Letter of Financial Commitment and Responsibility” means a legally binding instrument, including any necessary material documents, by which a private occupational school either increases the school’s net worth consisting of liquid assets or provides other evidence of fiscal soundness sufficient to operate the school during the period of authorization or for the period of authorization sought.

(k) “Other evidence of fiscal soundness” means, but is not necessarily limited to, documentation as to the school’s solvency, or documentation as to the sufficiency of the school’s working capital, or documentation of available funds for the subsequent financial reporting period as substantiated by a financial forecast, including actuals as deemed necessary, prepared by the management of the school and, if necessary, examined by a licensed certified public accountant or licensed public accountant.

(l) “Parent or Guardian” means the mother or father of a person under eighteen years of age or one who is legally appointed to the care and management of a person under eighteen years of age or of a person incapable of managing his or her own affairs.

(m) “Private occupational school” means a person, board, association, partnership, corporation or other entity offering instruction in any form or manner in any trade, industrial, commercial or service occupation for any remuneration, consideration, reward or promise of whatever nature, except

(1) instruction offered under public supervision and control;

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(2) instruction conducted by a firm or organization solely for the training of its own employees or members; or

(3) instruction offered by a school authorized by the general assembly to confer degrees.

(n) "Program" means occupational instruction, in any form or manner, in any particular trade, industrial, commercial or service occupation, which is designed to provide skills for employment in any particular trade, industrial, commercial or service occupation.

(o) "Proposed School" means an applicant seeking initial authorization to operate as a private occupational school.

(p) "School" means a private occupational school.

(q) "Student" means a person who has made a tuition payment or for whom a tuition payment has been made; except, that in the case of a correspondence or home study school authorized in accordance with the provisions of section 10a-22b of the general statutes, "student" shall mean only a person who is a Connecticut resident enrolled in such school. If any such person is under eighteen years of age or is legally adjudged incapable of managing his or her own affairs, then it shall mean the parent or guardian of that person and such person.

(Effective May 23, 1990; Transferred and Amended July 25, 1997)