

**Sec. 7-471-8. Filing of petition**

(a) A petition, in writing, for an election pursuant to subdivision (1) of section 7-471 of the Connecticut General Statutes may be filed with the board by an employee or group of employees or any employee organization acting in their behalf, or in special circumstances under section 7-471-10 of these regulations by a municipal employer. A petition, in writing, for clarification or modification of an existing unit pursuant to subdivision (4) of section 7-471 of the Connecticut General Statutes, may be filed with the board by an employee organization or municipal employer. The original of the petition shall be signed and sworn to by any person authorized to administer the oath and shall be filed with the board. The petition shall include a certification also signed and sworn to before any person authorized to administer an oath stating that a copy of the petition has been served upon the employer and any union claiming to represent the employees, by registered or certified mail or in person. If an employee files a petition it shall be served on all unions claiming to represent the employees. Petition forms will be supplied by the board upon request.

(b) A petition, including a petition to clarify or modify an existing unit, will be considered timely if it is filed between 180 and 150 days prior to the expiration of the collective bargaining agreement covering the employees who are the subject of the petition. Pursuant to subdivision (4) of section 7-471 of the Connecticut General Statutes, a petition to clarify or modify an existing unit, concerning either a newly created position or an unrepresented employee, may be filed at any time by an employee organization. The board may consider petitions filed at other times if compelling reasons are shown for deviation from the foregoing regulation.

(Effective October 5, 1993; Amended October 11, 2013)