

Sec. 17-603-1. Definitions

As used in Sections 17-603-1 to 17-603-13, inclusive, as follows:

(a) “Account Review” means an informal hearing, conducted either in-person or based only on the case record, by the Bureau of Child Support Enforcement or the Support Enforcement Division of the Superior Court for the purpose of determining the appropriate distribution of child support collections.

(b) “Aggrieved Person” means an individual authorized by Section 17-603 of the Connecticut General Statutes to request a fair hearing.

(c) “Commissioner” means the Commissioner of the Department of Human Resources.

(d) “Conservator” means a person, a municipal or state official, or a private profit or nonprofit corporation, appointed by the probate court. For purposes of these regulations, a conservator shall have the same rights as an aggrieved person.

(e) “Department” means the Department of Human Resources.

(f) “Desk Review” means an administrative hearing conducted by a hearing officer for an aggrieved person who resides in another State and who is unable to attend the hearing. The Desk Review shall have the same force and effect as a fair hearing, but shall be limited to interstate child support cases that qualify for review under federal and state laws.

(g) “Hearing Officer” means an individual designated by the Commissioner to conduct a hearing in an agency proceeding. Such individual may be a staff employee of the agency.

(h) “Intervenor” means a person, other than a party, granted status as an intervenor by an agency in accordance with the provisions of subsection (d) of Section 4-176 of the Connecticut General Statutes or subsection (b) of Section 4-177a of the Connecticut General Statutes.

(i) “Notice of Action” means a written statement mailed to the aggrieved person which indicates that the Department or its duly authorized agents have taken or intend to take a specific action. Such action shall include, but not be limited to:

- (1) the denial, discontinuance, suspension, termination or reduction of payment;
- (2) the child support enforcement actions specified in Section 17-603-11 of these regulations; or
- (3) the change in the manner or form of payment.

(j) “Notice of Hearing” means a written statement mailed to the aggrieved person from the Commissioner or the Commissioner’s duly authorized hearing officer giving the time and place of the fair hearing at least ten (10) days prior to the date of the fair hearing.

(k) “Party” means each person (A) whose legal rights, duties or privileges are required by statute to be determined by an agency proceeding and who is named or admitted as a party, (B) who is required by law to be a party in an agency proceeding or (C) who is granted status as a party under subsection (a) of Section 4-177a of the Connecticut General Statutes.

(l) “Person” means any individual, partnership, corporation, association, governmental subdivision, agency or public or private organization of any character, but does not include the agency conducting the proceeding.

(m) “Request for a Fair Hearing” means a written request in simple language signed by the aggrieved person that contains the reasons why the aggrieved person is seeking to have his case reviewed by the Department.

(Effective September 25, 1992)