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Subject
PART II

Inclusive Sections
§§ 29-161x-1—29-161x-7

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PART II

Security Services and Security Officers

Sec. 29-161x-1. Requirements for licensing as a security service

(a) An individual applicant for licensing as a security service or the person applying on behalf of an association, corporation or partnership, provided that such person is an officer or member of such association, corporation or partnership, shall demonstrate to the satisfaction of the commissioner the experience prescribed in section 29-161h of the Connecticut General Statutes, as provided in subsection (c) of this section.

(b) An application by an individual or an association, corporation or partnership shall be made on forms prescribed by the commissioner and in the manner provided in section 29-161k of the Connecticut General Statutes. The application fee provided in section 29-161n of the Connecticut General Statutes, payable to the Department of Public Safety by cashier's check, money order or by such other method as the commissioner may prescribe, shall accompany such application. In addition, an applicant shall return completed state and federal fingerprint cards, together with the appropriate fee per set, which shall be paid with a cashier's check or money order payable to the Department of Public Safety, or by such other payment method as the commissioner may prescribe. All supporting documentation that is required to be provided with such application shall be submitted to the department not later than sixty (60) days after the date that the application is filed.

(c) In addition to the items provided in subsection (b) of this section, an applicant or person applying on behalf of an association, corporation or partnership shall provide the following documentation:

(1) Motor vehicle operator's records for the previous three (3) years from any state in which the applicant resided during that period and a copy of the applicant's current motor vehicle operator's license;

(2) Copy of the applicant's DD-214 or other reliable documentation of military service, with reenlistment codes, if applicable;

(3) Credit bureau report prepared not more than six (6) months before the date of application for an individual applicant;

(4) Copy of a high school diploma, General Equivalency Degree (GED), college transcript or college degree, and evidence of training related to the security industry or law enforcement, such as course transcripts or certificates;

(5) Proof of citizenship or right to work in this country;

(6) Proof of employment in the security industry or law enforcement agency, including length of service, title or titles held, duties performed in each position held, date of retirement or other separation from employment and the reason for separation from the employment. For the purposes of this subdivision, examples of such proof may include, but shall not be limited to, written statements from current or former employers;

(7) If the applicant is an individual or an association, corporation or partnership, information regarding whether the applicant is or has been licensed by Connecticut or

another state. For applicants previously or currently licensed in another state, verification from the state licensing agency stating the applicant's name, type of license held, duration of license and proof that the license was or is in good standing;

(8) If the applicant is a corporation, proof of incorporation in Connecticut or authority to do business in Connecticut as a foreign corporation, issued by the Connecticut Secretary of the State's office;

(9) If the applicant is an association, corporation or partnership, information from each individual who composes or intends to compose such association, corporation or partnership, as provided by sections 29-161i and 29-161k of the Connecticut General Statutes; and

(10) Four letters of character reference drafted and signed by the authors and sent directly to the Special Licensing and Firearms Unit by the authors. Letters shall include the authors' addresses and telephone numbers and, where available, e-mail addresses. The Special Licensing and Firearms Unit shall not consider form letters or letters from the applicant's spouse, parents or other immediate family members.

(d) Oral interviews shall be scheduled once applications are complete.

(Adopted effective June 29, 2007)

Sec. 29-161x-2. Requirements for licensing and registration as a security officer; proof of training

(a) An application shall be made on forms prescribed by the commissioner and in the manner provided in section 29-161q of the Connecticut General Statutes, together with the fee set forth in such section. In addition, an applicant shall return all completed state and federal fingerprint cards, together with the appropriate fee per set, which shall be paid with a cashier's check or money order payable to the Department of Public Safety, or by such other payment method as the commissioner may prescribe.

(b) Before he or she may be licensed by the commissioner, a security officer shall receive the training provided in section 29-161x-4 of the Regulations of Connecticut State Agencies. The commissioner may issue such license if the commissioner determines that the applicant's training or experience satisfies the requirements set forth in section 29-161x-4 of the Regulations of Connecticut State Agencies.

(c) The licensee shall submit proof of the training received by an employee on such forms as the commissioner may prescribe.

(d) Immediately upon hiring a licensed security officer, or upon licensing by the commissioner following training, the employer shall register the security officer as provided in section 29-161q of the Connecticut General Statutes.

(Adopted effective June 29, 2007)

Sec. 29-161x-3. Records retention requirements

(a) A security service employer shall maintain documents, business records or training records for not less than three (3) years.

(b) Each instructor shall maintain training records of such instructor's students for six (6) years, and such records shall be made available for inspection, review or copying by sworn members of the Department of Public Safety, Division of State Police.

(Adopted effective June 29, 2007)

Sec. 29-161x-4. Required training; approval of training courses

(a) An applicant for initial licensing shall successfully complete an eight-hour course in those subjects prescribed by section 29-161q of the Connecticut General Statutes as follows:

(1) Basic First Aid;

(2) Search and Seizure Laws and Regulations;

(3) Use of Force;

(4) Basic Criminal Justice; and

(5) Public Safety Issues.

(b) An applicant for initial licensing shall achieve a minimum score of 70 percent on a written examination.

(c) Course approval

(1) No course of instruction in the subjects required by section 29-161q of the Connecticut General Statutes may be provided to applicants until the commissioner approves the course.

(2) An applicant for approval of a course of instruction shall submit to the Special Licensing and Firearms Unit a written lesson plan and the names and qualifications of all persons who will serve as instructors for the course.

(3) An instructor shall demonstrate five (5) years of experience as an instructor or training manager in the security services industry, or equivalent experience or training.

(4) A first aid instructor shall demonstrate successful completion of an appropriate first aid instruction or emergency medical training course offered by the American Red Cross or such other provider as the commissioner may approve.

(Adopted effective June 29, 2007)

Sec. 29-161x-5. Requirement for uniformed and nonuniformed security officers to carry Department of Public Safety-issued identification card

All uniformed and nonuniformed security officers shall carry the prescribed Department of Public Safety-issued identification card at all times when performing duties for such security officer's employer.

(Adopted effective June 29, 2007)

Sec. 29-161x-6. Requirement for type of badge to be worn by uniformed security officer

The prescribed badge shall be rectangular in shape, not less than two (2) inches in width, and not less than two and one-half (2.5) inches in height. The badge shall have straight sides, top and bottom. The badge shall be free of protruding angles or design on all sides.

The badge shall contain the inscription of "security" and the licensee's name and state license number, which shall be sufficiently prominent to be identifiable at all times. The badge shall be metal or woven. Silk screening or any other similar method are not acceptable.

(Adopted effective June 29, 2007)

Sec. 29-161x-7. Inspection of security officers by Department of Public Safety personnel

In order to confirm adherence to sections 29-161g through 29-161x of the Connecticut General Statutes, sworn members of the Department of Public Safety, Division of State Police, may, as they deem necessary, inspect any security officer or officers at any assigned location while such security officer or officers are performing their duties.

(Adopted effective June 29, 2007)