

Sec. 12-130a-7. Recertification - continuing education procedure

(a) In order to be recommended for recertification, a person shall have completed at least fifty (50) hours of property tax collection-related course(s) or workshop(s) during the five (5) year period immediately preceding the date on which such person's certification expires. Any such course(s) or workshop(s) shall be subject to approval by the Committee.

(b) The Committee shall annually list on its website the titles and sponsors of all such course(s) and workshop(s) that have, in the previous year, been approved as satisfying the continuing education requirements pursuant to subsection (a) of this section. Such list shall also be provided to the Secretary.

(c) Any person may make application to the Committee requesting approval of any course(s) or workshop(s) not included in the list. Such application shall be accompanied by any related documentation the Committee may require. Following receipt of such application, the Committee shall consider the applicant's request.

(d) The Committee may grant or deny an applicant's request for approval of such course(s) or workshop(s). Each applicant whose request is approved shall be sent written notification of such approval by the Committee not later than ten (10) days after such approval. If such request is denied, the Committee shall send written notification of such denial to the applicant not later than two (2) days after such denial.

(e) A person aggrieved by the Committee under subsection (d) of this section may file a written request for reconsideration of such decision. Any such request, which shall include the reason(s) why the appellant believes such course(s) or workshop(s) should be approved, shall be sent to the Committee not later than twenty-one (21) days after the date of the notice of denial. The Committee shall meet for the purpose of reconsidering its decision, not later than thirty (30) days after receiving such request.

(f) The Committee may require the appellant to appear at such meeting, to answer any pertinent questions or to supply any additional information that may be required, provided the appellant shall be given not less than forty-eight (48) hours' notice of the requirement to appear. The Committee's decision with regard to any such reconsideration shall be final. The Committee shall promptly notify the appellant of such decision in writing.

(g) Any CCMC designee whose initial recertification year is determined to be between 2021 and 2024, inclusive, pursuant to Section 12-130a-2 of the Regulations of Connecticut State Agencies, may use any course or workshop under subsection (a) of this section, that is completed by such designee in any of the five (5) years immediately preceding the expiration date of such designee's certification, towards recertification.

(h) Any CCMC designee who teaches an approved CCMC course or workshop shall be eligible to submit fifty (50) percent of the continuing education credit hours, excluding exam hours, for such course or workshop toward such designee's recertification. Such recertification hours shall only be claimed once during each five (5) year recertification cycle.

(Effective December 10, 2020)