

Sec. 13a-165-11. Prequalification update/modification

(a) Prequalification update

In addition to the periodic review of DBE status provided for in section 13a-165-10, the OCC shall require that all DBE's (except manufacturers and suppliers) provide a separate update of the prequalification portion of the DBE eligibility requirements.

(1) The OCC shall mail to each DBE a prequalification update form on the twenty-eighth (28th) month following the ending date of the DBE's accounting year-end statement used for prequalification in the original DBE certification application. An update will continue to be required on the same time frame throughout the term of the DBE's certification.

(2) The prequalification update shall contain the financial statements and information of the DBE's most recently completed accounting year.

(b) Prequalification Modification.

(1) Should the DBE, during the intervening twenty-eight (28)-month prequalification period, desire to modify its prequalification line of service(s), it shall make a written request to the OCC. The OCC shall provide the DBE with the necessary forms to enable the OCC to review and evaluate the DBE's request.

(2) The Department, upon receipt, review and evaluation, shall issue a prequalification certificate for a line of service(s) as it deems appropriate.

(Effective January 4, 1990)