

Sec. 17a-150-74. Notification of closure or termination of services

(a) Each child placing agency shall inform the commissioner whenever and for whatever reason the chief administrative officer or the governing board believes the child placing agency may close or may terminate the provision of child placing agency services. Such notification shall be made not less than thirty (30) business days before such anticipated closure or termination.

(b) Notification of anticipated closure or termination shall include:

- (1) Evidence of proper notification to clientele;
- (2) return of the child placing agency license within five (5) business days, by mail, of closure or termination
- (3) a plan for stewardship of all records by another child placing agency;
- (4) evidence of proper notification to any creditors, utilities, and other state and local agencies as necessary; and
- (5) an audit of, or a plan to audit, all records, including identification and status of the record, and a brief statement of the status of each open case;

(Effective February 20, 1997)