## Sec. 1-92-26. Representation of parties

- (a) Each person authorized to participate in any hearing as a party shall file a written notice of appearance with the enforcement division of the Office of State Ethics no later than fifteen days prior to the hearing. Such appearance may be filed on behalf of the parties by an attorney, an agent, or other duly authorized representative subject to the rules hereinabove stated. The filing of a written appearance may be excused by the enforcement division or, in the case of a probable cause hearing, by the judge trial referee, for good cause shown.
- (b) Upon receipt of the appearance, the Office of State Ethics shall direct all official notices and correspondence to the party, attorney, agent, or other duly authorized representative named in the written appearance form, at the address or location stated therein, and any official notice received by any named attorney, agent, or other duly authorized representative shall be deemed to have been received by the party.

(Effective June 29, 1988; Amended January 2, 2008; Amended May 11, 2023)