

Sec. 19-488-8. Application for certification

Application for certification of a facility or service to provide counseling, rehabilitational and other related services to drug-dependent persons shall be made on forms provided by the department of mental health and shall set forth clearly essential information concerning the facility or service as follows: the name of the facility or service and its location; the name of the person or organization owning or operating the facility or service; when applicable, a legal document of incorporation or ownership; a list of advisory board members; the name and qualifications of the operating director and of the substitute director who will be in charge in the absence of the director; the geographic area to be served; a line-item budget which clearly shows all sources of income and evidence of continuing local support, defines expected expenditures with reasonable detail, excluding renovations and equipment, and includes all services to be performed by the individual or organization; a description of all programs, with a policy and procedures manual which will cover all aspects of services to be provided. Each facility or service shall designate a suitable community person, who will be acceptable and responsible to the commissioner of mental health, for the operation of the facility or service for a period of at least one year.

(Effective July 18, 1972)