

Sec. 7-169-26a. Records, control forms

(a) **Record keeping.** Accurate records and books shall be kept by each organization authorized to conduct bingo in a manner and on control forms prescribed by the executive director, showing in detail, among other things, the amount and source of gross receipts, prizes, and the expenses incurred.

(b) **Access to records.** The executive director or his authorized representatives shall at all times have access to all books and records of any organization authorized to conduct bingo for the purpose of examining them. Such records shall be accessible at each and every bingo session from the start of the first bingo game.

(c) **Period of retention of records.** All records, books of account, bank statements and all other papers incidental to the operation of authorized bingo games shall be retained by the permitted organization and be available for inspection by the executive director or his authorized representatives for a period of five years from the close of the calendar year to which the records apply.

(Effective March 22, 1989)