

Sec. 17-415(g)-8. Categories of personal data

The following categories of personal data may be maintained:

(a) Division of Children and Protective Services records

(1) Personal data records may include social and family history, education, financial, medical, emotional condition, personal relationships, reputation or character description, treatment plans and placement planning and services.

(2) Categories of other data may include social security numbers, case numbers, control systems and correspondence.

(3) Records are maintained pertaining to children and families serviced by the Division of Children and Protective Services.

(b) Division of Treatment Standards and Assurance Records

(1) Personal data records may include social and family history, education, financial, medical, emotional condition, personal relationships, reputation or character description, treatment plans and placement planning and services.

(2) Categories of other data may include social security numbers, case numbers, control systems, correspondence and survey reports.

(3) Records are maintained which may pertain to children/youth, child-caring facilities, child placing agencies, and vendors of services purchased by the department.

(c) Division of Personnel Records

(1) Personal data records may include employment history, salary records, education, mental/emotional condition or history, and references.

(2) Categories of other data may include social security numbers, employee numbers, and addresses.

(3) Records are maintained pertaining to department applicants for employment and employees.

(d) Division of Fiscal Services Records

(1) Personal data records may include financial payments, vendor names and addresses, children's income and assets, requests for and receipt of federal and state payments to the department.

(2) Categories of other data may include social security numbers and case numbers.

(3) Records are maintained pertaining to payments made on behalf of children/families involved in Department programs and reimbursements secured by the Department.

(e) Division of Licensing Records

(1) Personal data records may include social and family history, education, financial, medical, emotional condition, personal relationships, reputation or character description, photo listing of children free for adoption and listing of families seeking to adopt a child.

(2) Categories of other data may include controls, correspondence and reports.

(3) Records are maintained pertaining to child care facilities, child placing agencies licensed by the Department and to reflect the operation of the Adoption Resource Exchange.

(f) Unified School District II Records

(1) Personal data records may include social and family history, education, financial, medical, emotional condition.

(2) Categories of other data may include program and case identification numbers.

(3) Records are maintained pertaining to students serviced by the Unified School District

II.

(g) Division of Research and Evaluation—Emergency Shelter Records

(1) Personal data records may include name, age, sex of applicant/resident of emergency shelter, prior and planned future living arrangements, dates of admission and discharge, and reasons for admission.

(2) Categories of other data may include social security numbers, case numbers, correspondence and monitoring reports.

(3) Records are maintained pertaining to youth in need of emergency shelter services.

(h) Division of Data Processing Records

(1) Personal data records may include social and family history, education, financial, emotional condition, personal relationships.

(2) Categories of other data may include social security and case numbers.

(3) Records are maintained pertaining to children and families serviced by the Department and vendors of services purchased by the Department.

(i) Henry D. Altobello Children and Youth Center Records

(1) Personal data records may include medical and emotional condition and history, family and personal relationships, character, finances, education and work history.

(2) Categories of other data may include social security and case numbers.

(3) Records are maintained in the name of the child/patient but may contain information about family members and/or other significant adult persons.

(j) Greater Bridgeport Children's Services Center Records

(1) Personal data records may include medical and emotional condition and history, family and personal relationships, character, finances, education and work history.

(2) Categories of other data may include social security and case numbers.

(3) Records are maintained in the name of the child/patient but may contain information about family members and/or other significant adult persons.

(k) High Meadows Records

(1) Personal data records may include medical and emotional condition and history, family and personal relationships, character, finances, education and work history.

(2) Categories of other data may include social security and case numbers.

(3) Records are maintained in the name of the child/patient but may contain information about family members and/or other significant adult persons.

(l) Housatonic Adolescent Hospital Records

(1) Personal data records may include medical and emotional condition and history, family and personal relationships, character, finances, education and work history.

(2) Categories of other data may include social security and case numbers.

(3) Records are maintained in the name of the child/patient but may contain information about family members and/or other significant adult persons.

(m) Long Lane School Records

(1) Personal data records may include medical and emotional condition and history, family and personal relationships, character, finances, education and work history.

(2) Categories of other data may include social security and case numbers.

(3) Records are maintained in the name of the child but may contain information about family members and/or other significant adult persons.

(n) RiverView Hospital Records

(1) Personal data records may include medical and emotional condition and history, family and personal relationships, character, finances, education and work history.

(2) Categories of other data may include social security and case numbers.

(3) Records are maintained in the name of the child/patient but may contain information about family members and/or other significant adult persons.

(o) State Receiving Home Records

(1) Personal data records may include medical and emotional condition and history, family and personal relationships, character, finances, education and work history.

(2) Categories of other data may include social security and case numbers.

(3) Records are maintained in the name of the child but may contain information about family members and/or other significant adult persons.

(p) Wilderness School Records

(1) Personal data records may include education, financial, medical, emotional history, family and personal relationships, and information pertaining to child/youth participation in programs while at Wilderness School and in other programs upon return to the community.

(2) Categories of other data may include social security and case numbers.

(3) Records are maintained pertaining to youth who are/or have participated in school programs.

(Effective April 27, 1987)