

Sec. 47-295-3. Filing requirements for common interest community conversions

(a) Registration forms, as prescribed by the Commissioner, shall be used by the declarant for the purpose of registering the conversion. The Commissioner may from time to time modify these forms, as needed to carry out the intent of the act.

(b) The required registration form shall include, but is not limited to the following information:

1. Name and address of property;
2. Date of conversion;
3. Number of units last occupied as dwelling units;
4. Number of dwelling units in conversion property as of date of the conversion notice;
5. Number of non-dwelling units in conversion property as of the date of the conversion notice;
6. Total number of units in conversion property, as of the date of the conversion notice;
7. Number of dwelling units occupied at any time during the preceding twelve months;
8. Number of tenants in all dwelling units as of the date of the conversion notice;
9. Registration fee of \$50 per unit;
10. A copy of the Public Offering Statement;
11. A copy of the Conversion Notice; and
12. Name, address and telephone number of the declarant or his representative.

(c) Six months after the delivery date of the conversion notice, the declarant shall submit to the Commissioner the information listed below:

1. Name and address of property;
2. Date of conversion notice;
3. Number of tenants that purchased their dwelling units;
4. Number of tenants that stayed in their dwelling units and did not purchase;
5. The number of tenants that moved;
6. Number, name and new address of moving tenants that received a relocation payment under Section 47-287 of the General Statutes, and the amount of each relocation payment;
7. Number of tenants against who summary process proceedings were begun; and
8. A statement of the declarant, certified as true under the penalty of false statement, that, to the best of his knowledge and belief, all tenants entitled to a relocation payment under Section 47-287 of the General Statutes received such payment. If any tenant entitled to a relocation payment did not receive it, provide a statement explaining why the payment was not made.

(d) Nine months after the delivery of the conversion notice, the declarant shall submit to the Commissioner the information indicated below:

1. Name and address of property;
2. Date of conversion notice;
3. Number of tenants that purchased their dwelling units;
4. Number of tenants that stayed in their dwelling units and did not purchase;
5. The number of tenants that moved;
6. Number, name and new address of moving tenants that received a relocation payment under Section 47-287 of the General Statutes, and the amount of each relocation payment;
7. Number of tenants against whom summary process proceedings were begun; and

Regulations of Connecticut State Agencies

8. A statement of the declarant, certified as true under the penalty of false statement, that, to the best of his knowledge and belief, all tenants entitled to a relocation payment under Section 47-287 of the General Statutes received such payment. If any tenant entitled to a relocation payment did not receive it, provide a statement explaining why the payment was not made.

(Effective May 23, 1988)