

**Sec. 5-155-9. Course and method of operation: Applications**

(a) Applications for retirement, options, purchase of credit or any other benefits provided by law are submitted on forms supplied by the retirement division through state agencies, member municipalities, or courts.

(b) All retirement applications received by the division are reviewed for compliance with statutes and submitted for approval to the commission.

(c) Subject to any directives of the commission, all applications to purchase credit, obtain any benefit authorized by law, or refund contributions, found to meet statutory requirements or regulations, are processed by the retirement division as routine business. Those identified as restricted by the commission are submitted for individual approval.

(Effective July 10, 1973)