

**Sec. 12-40a-7. Assessor certification – prescribed education program**

(a) The prescribed education program for the CCMA I designation for certifications awarded on or before December 31, 2017 shall consist of the following:

- Course IA Assessment Administration
- Course IB Assessment Valuation
- Course IIA Introduction to Appraisal Principles
- Course IIB Application of Valuation Techniques

(b) The prescribed education program for the CCMA II designation for certifications awarded on or before December 31, 2017 shall consist of the four courses delineated in subsection (a) of this section, and the following:

- Course III Income Approach to Value

(c) (1) The prescribed education program for CCMA I designation for certifications awarded after December 31, 2017 shall consist of the following:

- Course IA Assessment Administration
- Course IB Assessment Valuation
- Course IIA Introduction to Appraisal Principles
- Course IIB Application of Valuation Techniques
- Course IV Revaluation

(2) The prescribed education program for CCMA II designation for certifications awarded after December 31, 2017 shall consist of the five (5) courses delineated in subdivision (1) of this subsection and the following:

- Course III Income Approach to Value

(d) Each course in the prescribed education program shall consist of at least thirty (30) hours of instruction. Each such course shall be conducted annually at a time and location determined by the Committee. Course application procedures, class schedules, minimum student enrollment requirements and registration fees shall be determined by the Committee.

(e) Each course registration fee shall be subject to annual review, and may be increased or decreased to reflect costs, financial assistance or other types of subsidies incurred or expected. Such fee shall be payable ten (10) days prior to the date on which a course's first class session is scheduled to be held. Except in the event of the cancellation of said course, such fee shall not thereafter be refunded.

(f) Instructors for each course shall be approved by the Committee. No person shall be approved as an instructor unless he or she has been certified by the Education Committee of the Connecticut Association of Assessing Officers, Inc., or any successor thereto.

(g) A written examination shall be conducted prior to the conclusion of each course by the instructor or a Committee designee. The hours devoted to such examination shall be counted as hours of instruction. A person shall be deemed to have successfully completed a course if he or she receives a passing grade on said examination.

(Adopted effective January 1, 1998; Amended June 4, 1999; Amended July 14, 2016)