

Sec. 20-280-27. Control and reporting of continuing professional education credit

(a) All holders of licenses issued under chapter 389 of the Connecticut General Statutes shall file with the department by December 31 of each year, a statement on forms prescribed by the commissioner, listing the continuing professional education programs completed and the number of credits claimed.

Applicants shall retain, for at least three (3) years from the date the program is completed, documentation of their participation in and satisfactory completion of all programs claimed.

(b) In order to support the reports that may be required of participants, the sponsor of group or self-study programs shall retain for at least three years

- (1) appropriate records of attendance or participation,
- (2) outline of the course (or equivalent),
- (3) date(s),
- (4) location,
- (5) names and qualifications of instructors, and
- (6) number of CPE contact hours.

(Adopted effective March 19, 1996; Amended December 2, 2005; Amended November 19, 2015; Amended February 11, 2019)