

Sec. 17-226b-4. Letter of award

(a) The allocation of funds shall be by a letter of award. Each letter of award shall set forth the specific conditions under which the award is made and the manner in which payments are to be made. The application shall be attached to and become a part of the letter of award. All letters of award shall continue for an indefinite period unless modified, suspended or terminated in accordance with the term of the letter of award and this regulation.

(b) The department must be notified at the time of the quarterly report of income and expenses of any variance in the awardee's budget as submitted to the department, and any such variances must be approved in writing by the department. Notwithstanding the above, the awardee may make the following variance without department approval: (1) line item of expenses (excluding salary and fringe benefits) up to 20 percent of the budget or \$500.00, whichever is less; (2) program to program shifts up to 10 percent of the budget or \$2,000.00, whichever is less.

(Effective July 25, 1979; Amended July 6, 1998)